



## **JOB DESCRIPTION: REGISTERED NURSE - SONOGRAPHER**

**Job Title:** Registered Nurse - Sonographer

**Reports To:** Nurse Manager

**Supervises:** None

**Classification:** Part Time (8 hours/week) Non-Exempt

**Travel:** Must be able to travel to all centers (Bend, Madras, Prineville, and Redmond)

### **Position Summary:**

The Registered Nurse Sonographer is responsible for overseeing the day-to-day operations of medical services offered at the Pregnancy Resource Centers of Central Oregon (PRCCO). This includes performing limited obstetric ultrasounds, pregnancy tests, options consultation, client mentorship, and assisting the Center Manager with providing training and education to staff/volunteers.

### **Qualifications:**

#### **Required:**

- Be a committed Christian who demonstrates a personal relationship with Jesus Christ as Savior and Lord
- Current Oregon RN license, and license must be in good standing
- Certified in performing limited obstetric ultrasounds or obtain within three months of hire
- Exhibit strong commitment and dedication to the pro-life position and sexual purity
- Agree with and uphold the PRCCO Statement of Principle, Statement of Faith, and Vision and Mission Statements
- Be able to provide spiritual leadership, discipleship, and support to volunteers
- Be in regular attendance at a local church fellowship
- Demonstrate a high level of organization, communication, and ability to complete tasks with a high degree of accuracy, autonomy and dependability

#### **Preferred:**

- One year of experience as a volunteer in some ministry capacity

### **Essential Functions:**

#### **Nursing Care:**

- Adheres to laws and regulations governing nursing practice in the State of Oregon and follows ANA Code of Ethics
- Provides support and care to clients and maintains nursing professional standards of care, in accordance with PRCCO policies, procedures, physician's orders, and nursing/sonography protocols
- Assesses client's physical, emotional, and spiritual needs and utilizes sound nursing judgment and critical thinking to implement care and evaluate client outcomes
- Provides pregnancy testing, limited obstetric ultrasound exams, and documentation associated with those exams as well as adhering to all medical and non-medical procedural protocols
- Performs medical chart reviews and documents appropriately
- Provides education for clients and families to develop an understanding of their health and wellness
- Maintains a working knowledge of nursing methods, principles and practices in relation to safety and infection control (OSHA compliance), clinical systems, supplies and



equipment

- Adheres to privacy policies regarding confidentiality for all clients, staff, and volunteers.
- Capable of lifting 15-20 lbs
- Able to wear appropriate Personal Protective Equipment needed to perform job duties safely
- Fulfills all other duties as assigned by the Nurse Manager or Executive Director

**Public Relations:**

- Participates in community and fundraising events, as needed and requested by the Nurse Manager or Executive Director
- Participates in meetings with churches and other organizations as needed and requested by the Nurse Manager or Executive Director

**Personal Development:**

- Maintains professional license
- Engages in continuing education that fosters professional growth, focusing on increasing knowledge of management for obstetrical, and gynecological care and women's health issues

**Skills:**

- Effective and professional interpersonal communication skills
- Ability to perform basic computer skills (Microsoft Word, Excel, Email)
- Excellent organizational and multitasking skills
- Strong problem solving and decision making skills that promote teamwork and collaboration.
- Communicates effectively (both written and orally) and maintains professional relationships with caregivers, medical staff, clients, and guests

This is not an all-inclusive list of responsibilities, skills, duties, requirements, efforts, functions, or working conditions associated with the job. This job description is not a contract of employment or a promise or guarantee of any specific terms or conditions of employment. PRCCO may add to, modify or delete any aspect of this job (or the position itself) at any time as it deems advisable.

If an offer of employment is extended by PRCCO, you will be asked to sign this document and agree to the following:

- I have read and understand this job description
- I am capable of performing the essential functions of this position
- I understand and agree that my employment with PRCCO is "at will" and may be terminated at any time, with or without cause, for any or no reason, and with or without prior notice

\_\_\_\_\_  
EMPLOYEE PRINT NAME

\_\_\_\_\_  
EMPLOYEE SIGNATURE

\_\_\_\_\_  
DATE

\_\_\_\_\_  
SUPERVISOR PRINT NAME

\_\_\_\_\_  
SUPERVISOR SIGNATURE

\_\_\_\_\_  
DATE

